

## KYC DOCUMENTS LIST

### INDIVIDUALS

#### ANNEXURE – 1

Self-attested documents which can be produced in support of Identity and Address proof (Anyone)

- 1) Passport
- 2) Driving License
- 3) PAN Card (Permanent Number)
- 4) Voter's Identity Card issued by Election Commission of India
- 5) Job Card issued by NREGA duly signed by an officer of the State Government.
- 6) Aadhaar Card (letter issued by, UIDAI (Aadhaar Number)
- 7) Other (Specify)

(In case of PAN card please submit one more document for proof of address from the above-mentioned list)

### NON-INDIVIDUALS

#### ANNEXURE -2

Proprietorship Firm	Partnership Firms	Pvt. Ltd/ Ltd. Companies	Trusts
Proof of Business / Place: any TWO of the following:  1) VAT Registration Cert. 2) Professional Tax Cert. 3) Service Tax Reg. Cert. 4) Shop & Establishment License. 5) IEC Code Number 6) The complete Income Tax Return 7) Utility Bill in the name of Proprietary concern. 8) Udyog /Udyam Aadhar 9) Any other Valid Business Proof	Registered Partnership Deed	Certificate of Incorporation	Registration of Trusts Deed
	Proof of Business 1) VAT Registration Cert. 2) Professional Tax Cert. 3) Any other Valid Business Proof	Proof of Business/ Office Place	Proof of Place
	PAN Card of Firm/ Sales Tax Reg No.	Certificate commencement of Business (For Ltd Co.)	P Resolution
	Proof of Business /Office place	Memorandum of Association Articles of Association	PAN Card of Trusts
		PAN Card of Company	
PAN Card of Proprietor	PAN Card of Partners	PAN Card of Directors	PAN Card of Trustees
Residence Proof of Proprietor	Residence Proof of Partners	Residence Proof of Directors	Residence Proof of Trustees
Photo of Proprietor	Photo of Partners	Photo of Directors	Photo of Trustees